

Arts & Commerce Degree College Petrol-Pump, JawaharNagar Bhandara (M.S.)

The Annual Quality Assurance Report (AQAR) of the IQAC AQAR for the year 2016-17

Part – A

I. Details of the Institution

1.1 Name of the Institution	Arts & Commerce Degree College
1.2 Address Line 1	Petrol-Pump,(JawaharNagar),National Highway No.6,
Address Line 2	Tah.+Dist. Bhandara
City/Town	Bhandara
State	Maharashtra
Pin Code	441906
Institution e-mail address	accjbhandara@rediffmail.com
Contact Nos.	9422834230, 9766698744
Head of the Institution	Dr. A.S. Mohabansi
Tel. No. with STD Code	07184-276929
Mobile	09422834230
Name of the IQAC Co-ordinator	Dr.Anita. P. Wanjari
Mobile	09766698744
IQAC e-mail address:	accjbhandara@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN14052

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/17/A&A/22.2 Dated16/09/2016

1.5 Website address:

www.accjbhandara.org

Web-link of the AQAR:

http://www.accjbhandara.org/iqac.html

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.78	2010	5 Years
2	2 nd Cycle	C	1.61	2016	5 Years

1.7 Date of Establishment of IQAC:

15/12/2009

1.8 AQAR for the year (for example 2010-11)

2016 - 2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 Submitted on 09/10/2012
- ii. AQAR 2011-12 Submitted on 22/09/2012
- iii. AQAR 2012-13 Submitted on 28/10/2013
- iv. AQAR 2013-14 Submitted on 28/02/2015
- v. AQAR 2014-15 Submitted on 11/05/2015
- vi. AQAR 2015-16 Submitted on 25/09/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management

1.12 Name of the Affiliating University (*for the Colleges*)

R.T.M Nagpur University, Nagpur (Maharashtra)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders

Faculty Non-Teaching Staff Students

Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Organised workshop on the theme ‘Gandhain ideology and Indian Democratic value system
- On the concept of MOU one agreement is signed with NSE Academy. Students were motivated for various NCFM examinations. Also a guest lecture was organised by NSE.
- Organized guest lecture on employment in cooperative sector.
- Organization of guest lectures on Competitive examination .
- Internal complaint cell was established. One workshop on women harassment was conducted.
- Use of ICT based teaching was extended by preparing PPT.
- Organized workshop on Personality Development and Self Employment.
- Contribution to the planning of environment-friendly initiatives.
- Encouraged Faculty members for publication of research papers in conferences and seminars in various areas of specialization & in books , journals

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1) To furnish the Institution's Administrative Office.	The Furnishing work of Administrative Office was completed.
2) Library Automation.	The process of Library Automation has been finished.
3) Organization of seminars and conferences.	One National Seminar on Gandhain ideology and Indian Democratic value system was organized on 6 th Mar. 2017.
4) Proposals for MRP	Proposals are sent.
5) Use of ICT based teaching	All faculty members make use of ICT while teaching.
6) Social responsibility among NSS students.	Increased
7) Publication of research papers and chapters in books.	Published papers in conferences proceedings, in journals and chapters in books.
8) To construct a concrete Basket Ball Court	It is in process.
9) To implement Intercom system in college premises.	It is in process.

Academic Calendar Year 2016 – 2017

Commencement of the academic session	16.06.2016
1) Prospectus available for sale	: June, 2 nd Week
2) Start of Admission Process	: After declaration of HSC results
3) 1 st Meeting of IQAC	: July, 1 st Week
4) Remedial Coaching Commencement	: July, 2 nd Week
5) Career Orientation Program Commencement:	July, 2 nd Week
6) Receiving Planning from various Committees and departments	: 16 th July, 2016
7) 1 st Library Exhibition	: July, 4 th Week
8) NSS Unit Formation	: August, 2 nd Week
9) Celebration of Hindi Day	: 14 th Sept.2016
10) Student Council Formation	: Sep., 3 rd or 4 th Week
11) NSS Day Celebration	: 24 th Sept. 2016
12) Student's Council Election	: As per University guidelines
13) University Winter Exam	: Oct to Dec. 2016
14) 2 nd Meeting of IQAC	: Oct., 1 st Week
15) 2 nd Library Exhibition	: Oct, 4 th Week
16) Winter Vacation	: 28.10.2016 To 27.11.2016.
17) Population Education Program	: Dec., Last Week
18) 7 day NSS Camp	: Dec., Last Week
19) Alumni Meet	: Dec., 3 rd or 4 th Week
20) Parents Meet	: Dec., 3 rd or 4 th Week
21) Women's Meet	: Jan., 1 st or 2 nd Week
22) 3 rd Meeting of IQAC	: Jan, 1 st Week
23) 3 rd Library Exhibition	: Jan, 4 th Week
24) College Annual Function	: Jan, 4 th Week
25) Personality Development & Self Employment Camp	: Jan, 4 th Week
25) Educational Tour	: In between 15 th Jan – 15 th Feb
26) University Summer Exams	: March to June 2017
27) 4 th IQAC Meeting	: April, 2017
28) Summer Vacation	: 1 st May to 16 th June 2017

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate any other body

Provide the details of the action taken-

- One day National Seminar was organized on the theme Gandhain ideology and Indian Democratic value system.
- ICC (Internal complaint cell) was established. One day workshop on sexual harassment of women was organized.
- Students were motivated for various NCFM examinations. Also a guest lecture was organised by NSE.
- Organization of guest lecture on Competitive examination.
- Evaluation followed by conducting unit tests, semester tests, annual tests and viva voce.
- Use of ICT based teaching was extended
- participation in many national & social activities
- The draft of AQAR was shared with the faculty members and the principal of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	02	-	02	-
UG	03	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	05	-	03	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / **Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	5
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Yes Parents Yes Employers No Students Yes
(On all aspects)

Mode of feedback : Online No Manual Yes Co-operating schools (for PEI) No

Analysis of the Feed back

Sr. No.	Particular	No. of Students	Percent
1.	Rural background	1000	86
2.	Urban background	161	13.86
3.	Pursuing further education	730	62.87
4.	Working	50	4.30
5.	Housewife	08	0.68
6.	Participation in NSS	100	8.61
7.	Participation in sports	155	13.35
8.	Participation in cultural activities	560	48.23
9.	Achievement at National level	0	0
10.	Achievement at State level	0	0
11.	Achievement at University / District level	0	0
12.	Opinion about college i) Excellent ii) Good iii) Average	200 700 361	17.22 60.29 31.09
13.	Opinion about department i) Excellent ii) Good iii) Average	150 750 361	12.91 64.59 31.09
14.	Suggestion for development of college i) Financial ii) Educational	00 300	00 25.83

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University revise syllabus after every three years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	16	01	00	01

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	01	01	-	00	-	00	-	18	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

25	00	14
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
-Attended	06	30	05
Presented papers	05	30	05
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| <ol style="list-style-type: none"> 1. Use of ICT in Teaching and learning 2. Guest Lectures 3. Seminars 4. Library Exhibitions 5. Field work, Community Survey & Population Education 6. Educational tour, Industrial Tour 7. Group Discussion 8. Participatory Learning |
|--|

2.7 Total No. of actual teaching days
During this academic year

234

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

As our College is an affiliated College, we have to abide by the University Rules regarding Examination / Evaluation Reforms. However at College Level we conduct Annual Exams on Theoretical and Multiple Choice Question basis. Also Printed Notes on various topics are circulated every Now and Then.

2.9 No. of faculty members involved in curriculum Restructuring/revision/ syllabus development
As member of Board of Study/Faculty/Curriculum Development workshop

00	00	02
----	----	----

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme (Final Year)	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	109	-	-	9.26	10	19.26
B.Com	46	-	-	7.39	10	17.29
B.B.A	11	-	10	40.90	40	90.90
M.A. (Pol. Sci.)	11	-	-	20.54	30	54.54
M.A. (Eco.)	02	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Members of IQAC interact with teachers and students every now and then. Also use of ICT and various other teaching aids has been made compulsory to every department by IQAC. All faculty members used to prepare teaching plans and prospective plans by keeping academic calendar in their mind. They completed their curriculum as per their teaching plans. Guest lecturers were also organized by inviting experts from other institutions. Excursions and tours were organized on time by some departments. Unit test, semester test, annual test and viva-voce were conducted as a part of evaluation. Annual reports of all the activities conducted on curriculum and extracurricular aspects were also prepared and submitted to the principal by all the head of departments. IQAC meets regularly to monitor and evaluate the academic performance of the faculty. PBAS forms are collected at the end of every year. Student’s feedback is taken on prepared formats through which the students give their assessment on teachers, curriculum, and support services of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others – 7 day Workshop on USE of ICT	01 (short term course attended by faculties)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	00	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- On the motivation of IQAC, various Teachers have submitted proposals of Minor Research Projects.
- Various teachers presented papers in International, National & State level Conferences & Published papers in Journals & books also

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	07	00
Non-Peer Review Journals	00	00	00
e-Journals	02	00	00
Conference proceedings	06	30	05

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	00	UGC	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	-
International	Applied	NIL
	Granted	-
Commercialised	Applied	NIL
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities and Institutional Social Responsibility conducted by NSS.

Healthcare and managements programs.

Cleanliness Sanitation and environment conservation programs.

Sports training.

Village developments and awareness programs.

Population education programs

Help to needy students of the Institution.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9712 sq.m.	-	UGC & Management	9712 sq.m.
Class rooms	14	-	-	-
Laboratories	05	-	-	-
Seminar Halls	01	-	-	750 sq.m
No. of important equipments purchased (\geq 1-0 lakh) during current year.			UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC	
Others	-	-	-	-

4.2 Computerization of administration and library

Administration is fully computerized including maintenance of accounts. Admission process is also fully computerized. All documents are generated by using computers - printers. Examination forms are filled online. Typing of question papers of internal exam, official correspondence and issue of certificates like bonafide, character, salary etc. are done with the help of computers. Online access and Internet facility is made available in the library, Administrative Office, Language Lab, UGC NRC & CCC. Arrivals of books are displayed in open racks for easy access and ready reference by students and staff. Newspapers clipping and reprographic facility are introduced in the library. The library is computerized using Libman software. The library has subscribed for the membership of INFLIBNET-N-list Program.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6950	2233944	726	151702	7676	2385646
Reference Books	897	558464	03	340	900	558804
e-Books	3700	00	00	00	3700	00
Journals	19	--	19	--	19	--
e-Journals	20	-	-	-	-	-
Digital Database	138	-	-	-	-	138
CD & Video	-	--	-	--	-	--
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	02	USB Dongles	00	01	02	06	
Added				00	00	00	00	
Total	59	02	25	00	01	02	06	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none"> • Procured various ICT equipment from UGC Funds. • Computerization of Library is completed. |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	22990
ii) Campus Infrastructure and facilities	300093
iii) Equipments	368396
iv) Others	104328
Total:	4111372

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC enhanced awareness about student support service through respective cells and Committees of the college.
- College published the annual prospectus providing information about the procedure of admission and eligibility criteria for the different courses as well as facilities available in the college.
- Information about the scholarships, fee structure, rules and regulations are also provided in annual prospectus.
- College has a website for detail information.
- Some competitive exams are conducted through Career & Counseling cell. Students are provided - Xerox, water cooler, short term courses, Gymnasium, Ladies Hostel, Internet, e-books, e-journals, books.

5.2 Efforts made by the institution for tracking the progression

- Feedback is taken from students, parents and alumni on various aspects of the college.
- Teachers interact directly with students periodically and keep a track of their progression.
- Celebration of various days.
- Guidance for competitive Examination was given through Placement Cell.
- Extra Coaching was provided to Slow Learners.
- Medical check-up camp was organized.
- Personality development camp was organized.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1083	78	00	00

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	584	50.30		577	49.69

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
190	250	30	760	00	1085	37	278	30	816	00	1161

Demand ratio 1:2

Dropout Approx.20%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Computer lab, Internet, newspaper, books, magazines, journals, periodical tests, guest lectures, Printed material are made available to students.
- Guidance and Carrier counseling cell, which conducts activities related to competitive examinations.
- Collection of books for competitive exam.
- Personal guidance by various faculty members to students for the preparation of Competitive Examinations.

No. of students beneficiaries

300

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	10

5.6 Details of student counselling and career guidance

- The needy students are given counselling and career guidance from time to time.
- Students were motivated for various NCFM examinations.
- Seminars and Guest lecturer by Experts and Industry representatives on career opportunities and competitive examinations.
- Various departmental Activities for counselling and career guidance carried out by the placement cell

No. of students benefitted:

500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	42	12	-

5.8 Details of gender sensitization programmes

- Workshop on sexual harassment of women.
- Lectures on social and legal issues.
- Equal Opportunity programmes women cell.
- Gender sensitization integrated in to the regular teaching.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	706	Rs. 80,000/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To impart the secular education to students in general and to the underprivileged section of the society in particular.

MISSION:

To help and encourage students to face global challenges through development of their overall personality by co-curricular and extra-curricular activities like sports, cultural activities, dramatics etc.

To inculcate discipline a sense of responsibility, regularity and punctuality so as to make them responsible citizens.

To create a feeling of unity and promote communal harmony among students.

To create a sense of belonging towards their alma mater so that they can contribute their mite to its development and progress through an ongoing process of mutual interaction.

To utilize human and natural resources along with the infrastructural facilities of the institution for the overall well being of the students and for the social development of the local/neighborhood community.

6.2 Does the Institution has a Management Information System: **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college does not have autonomy in designing or revising Curriculum which are prepared and Prescribed by the affiliating university. The College contributes to Curriculum development through workshop various faculty members working as members in committees and board of studies.

6.3.2 Teaching and Learning

- Faculty members are encouraged to undertake innovative teaching and learning methods
- Teaching methods are adopted according to new innovations in information and technology.
- Faculty members are encouraged to attend various training programmes, workshops, seminars, conferences and update themselves.
- Extra coaching to slow learners and Internet facility provided to staff and students

6.3.3 Examination and Evaluation

- Examination and evaluation is within the jurisdiction of the affiliating university.
- Internal Examinations are conducted in the college.
- Evaluation of students is made by conducting unit test, semester test, annual test, viva-voce etc. Oral tests are also conducted by some departments.
- Conversational method is used in teaching to evaluate the student's performance.

6.3.4 Research and Development

- Encouraged faculty members for doing Ph.D. 11 faculties are awarded Ph.D.
- Encouraged faculty members for publication of research papers/ chapters in books, journals, e-journals.
- Faculty members have sent proposals for MRP. Two projects -1 Minor research project & 1 Major research project were completed.
- Two faculties are recognized as Ph.D. Guide.
- Ambedkar Study Centre for Basic Level Research.
- Gandhian Study Centre for Basic Level Research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Adequate physical infrastructure / instrumentation are provided to the library as per requirements.
- Library up gradation is going on continuously with changing scenario in education system.

6.3.6 Human Resource Management

- The college has adequate human resources to manage various kinds of works.
- Various academic committees are formed through which different activities are organized to achieve the overall development of the students.
- The college encourages human resources to follow ethical and eco-friendly ways of working.
- The college grants duty leave (DL) to attend orientation, refresher courses, workshops, conferences, seminars and short term courses and strives hard to keep human resources updated and efficient.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is made as per the UGC, State Govt., and University rules.

6.3.8 Industry Interaction / Collaboration:

The college interact with some industries and trade enterprises for mutual benefit.

6.3.9 Admission of Students

- The admission process is transparent.
- Admissions are given as per the UGC, State Govt. and University rules .
- Admissions are given on "first come first get" basis. However students are supported through counseling in the admission process.

6.4 Welfare schemes for

Teaching	YES
Non teaching	YES
Students	YES

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LEC	Yes	Principal
Administrative	Yes	By Y K Shashtri & Co.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Alumni Association is formed which offers advises on various matters. The suggestions given are discussed and implemented for further improvement.
 - It supports in academic and cultural programs of the college. Feedback are taken from them and analyzed.

6.12 Activities and support from the Parent-Teacher Association

- Parent – Teacher association is formed.
 - Parents pledged their support in the development of the college.
 - Feedback were taken from them and analyzed.
 - Parents suggested some implementations about some facilities.
 - The efforts were being made to meet the suggested implementations.

6.13 Development programmes for support staff

Teachers are motivated to attend and present research papers in seminars, conferences and workshops also to publish chapters in books and Journals.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS unit is active to make the campus eco-friendly. Plantation program was carried out in the college campus.
- Importance of environmental awareness was pointed out by NSS & Environment dept.
- Various programs are conducted like cleanliness, Plantation, recycle garbage & water conservation.
- Efforts are made to make the plastic free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of innovative ICT tools in teaching-learning.
- Programs are conducted to aware the society about the environmental threats through NSS.
- Joint activities with local Grampanchayat and citizens for various community oriented purposes.
- Various Co-curricular activities are organized.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- One National Seminar was organized by Gandhi Study centre.
- Feedback were taken from the students on teachers, subjects, curriculum, etc. and Analyzed.
- Use of ICT based teaching is extended.
- Use of ICT in academic and administrative work is promoted.
- Book exhibition has been set up to inspire reading habit among the students.
- Cultural activities & sports were organized for all students.
- Several national & social activities were carried out through various extension activities and NSS camp. A seven days NSS camp was held at Umari.
- Campus facilities have been improved and upgraded.
- Research papers and publication extended
- Various college committees were reconstructed for the implementation of work.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Organisation of Guest lectures to motivate the students for competitive examination.
- ii) Workshop on Personality Development and Self Employment.

7.4 Contribution to environmental awareness / protection

- Environment awareness programs with local communities.
- Campus cleanliness programme
- Environment awareness rally, poster competition, exhibition,
- Encouragement to use of cotton bags instead of plastic bags

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

. SWOC Analysis

Strengths

- The College is at rural place with pollution free and eco-friendly campus.
- Academic ambience and disciplined work culture
- Most of the teachers are Ph.D. holders and published many research papers.
- Spacious infrastructure is favorable for teaching-learning and co-curricular activities

Weaknesses

- Students are poor in English language as they are coming from Marathi medium schools

Opportunities

- Student employability with Life Sciences and Commerce based industries coming up in and around Bhandara.
- Qualified and efficient staff for teaching and learning process.

Challenges

- Establishing institution-industry linkage is being predominantly difficult in rural area.

8. Plans of institution for next year

- Improvement of Sports Facility & apply to UGC for Sports proposal.
- Organization of various competitions.
- Remedial classes will be continued for slow learners.
- Publications of research work will be promoted.
- Extension work for stakeholders will be promoted through NSS.
- Activities of counseling and placement cell will be promoted.
- Participations of students in sports and cultural activities at university and state level will be promoted.

Sd/-

Name : Dr. Anita.P.Wanjari
(Signature of the Coordinator, IQAC)

Sd/-

Name : Dr.A.S.Mohabansi
(Signature of the Chairperson, IQAC)